



Wyre Borough Council
Date of Publication: 8 May 2019
Please ask for : Roy Saunders
Democratic Services and Scrutiny Manager
Tel: 01253 887481

Dear Councillor,

You are hereby summoned to attend a meeting of Wyre Borough Council to be held at the Civic Centre, Breck Road, Poulton-le-Fylde on **Thursday, 16 May 2019** commencing at 7.00 pm.

Yours sincerely,

A handwritten signature in black ink that reads "Garry Payne".

Garry Payne
Chief Executive

The Mayor will invite the Mayor's Chaplin, Reverend John Walsh to say prayers.

COUNCIL AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**

To receive any declarations of interest from any Member on any item on this agenda.
- 3. Presentation of the HMS Sheraton Trophy**
- 4. Election of Mayor for 2019/2020 Municipal Year**
- 5. Election of Deputy Mayor for 2019/2020 Municipal Year**
- 6. Mayor's Communications**
- 7. Election of the Leader of the Council**

To elect a Leader of the Council in accordance with Article 9 of the Constitution for the period until the Annual meeting after the Council elections to be held in May 2023.

8. **Cabinet Membership and Responsibilities** (Pages 1 - 4)
Report of the prospective Leader of the Council (Cllr Henderson) and the Chief Executive.
9. **Appointments to Committees, Panels and Groups 2019/2020** (Pages 5 - 14)
Report of the prospective Leader of the Council (Cllr Henderson) and the Chief Executive.
10. **Appointments to Outside Bodies** (Pages 15 - 22)
Report of the prospective Leader of the Council (Cllr Henderson) and the Chief Executive.

If you have any enquiries on this agenda, please contact Roy Saunders, tel: 01253 887481, email: roy.saunders@wyre.gov.uk



Report of:	Meeting	Date
The prospective Leader of the Council (Cllr Henderson) and the Chief Executive (Garry Payne)	Annual Council	16 May 2019

Cabinet Membership and Allocation of Portfolios

1. Purpose of report

- 1.1 To inform the Council of the membership of the Cabinet and the appointment of a Deputy Leader.

2. Outcomes

- 2.1 Effective executive decision making and the delivery of Council priorities.

3. Recommendations

- 3.1 That the appointment by the Leader of the Council of the following Members to the Cabinet, with effect from 16 May 2019, be noted:

Cllr Alan Vincent	Resources Portfolio Holder
Cllr Roger Berry	Neighbourhood Services and Community Safety Portfolio Holder
Cllr Simon Bridge	Street Scene and Parks and Open Spaces Portfolio Holder
Cllr Lynne Bowen	Leisure, Health and Community Engagement Portfolio Holder
Cllr Michael Vincent	Planning and Economic Development Portfolio Holder

- 3.2 That the designation of Cllr Alan Vincent as Deputy Leader of the Council, with effect from 16 May 2019, also be noted.

3.3 That the appointment of the following Lead Members, with effect from 16 May 2019, to support the Council and the Cabinet, be noted:

Cllr Andrea Kay
To be notified

Children and Young People
Older People

4. Background

4.1 The Leader and the Cabinet form the Executive of the Council. The role and composition of the Cabinet are set out in Article 9 of the Council's Constitution. The functions the Executive is responsible for are listed in Part 3.03 of the Constitution.

4.2 Article 9 specifies in particular, that the Cabinet will comprise the Leader and at least five other Councillors appointed by the Leader (the statutory minimum is two plus the Leader and the statutory maximum is nine plus the Leader). It also specifies that the Leader will appoint a Deputy Leader and can also appoint Lead Members to provide support and advice on their specialist area of activity.

4.3 Each Member of the Cabinet will hold office until 3 days after the next Council elections in May 2023, unless

- he or she resigns;
- he or she is removed from office by the Leader;
- he or she ceases to be a Councillor.

4.4 The Lead Members have no decision making powers and do not form part of the Executive of the Council. They are expected to develop knowledge and expertise and to champion the delivery of service improvements and the development of effective policies.

5. Key issues and proposals

5.1 The prospective Leader of the Council (Cllr Henderson) has decided to retain the current structure of five Portfolio Holders, with the same titles and responsibilities as currently set out in Part 3.03 of the Constitution.

Financial and legal implications	
Finance	Special Responsibility Allowances (SRA's) are payable to Cabinet Members, the Leader, the Deputy Leader and the Lead Members. The Council's current Members Allowances Scheme can be found in Part 6 of the Constitution, as approved by the Council in January 2019.

	There is provision in the budget to meet the cost of allowances and the estimate travelling costs of Members attending approved duties.
Legal	The proposed appointments are in accordance with the Council's Constitution and legal requirements.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

report author	telephone no.	email	date
Roy Saunders, Democratic Services and Scrutiny Manager	01253 887481	roy.saunders@wyre.gov.uk	08/05/2019

List of background papers:		
name of document	date	where available for inspection
None	-	-

List of Appendices

None.

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Report of:	Meeting	Date
The prospective Leader of the Council (Cllr Henderson) and the Chief Executive (Garry Payne)	Annual Council	16 May 2019

Establishment of and appointments to Committees, Panels and Groups

1. Purpose of report

1.1 To enable Members to be appointed to the Council's non-executive Committees and other panels and groups for the 2019/20 Council Year.

2. Outcomes

2.1 Effective arrangements to carry out the Council's non-executive decision making and advisory functions.

3. Recommendations

3.1 That Committees be established and that Members be appointed to them in accordance with the statutory political balance rules described in paragraphs 5.1 to 5.3 of this report and set out in Appendix 1.

3.2 That other Panels and Groups also be established and that Members be appointed to them, as set out in paragraphs 5.4 to 5.6 of this report.

3.3 That the Lancashire Police and Crime Panel be reappointed as a Joint Committee of all 15 Councils in the Lancashire Police Force area and that Cllr Berry be nominated as Wyre's representative on it.

4. Background

4.1 The Council Procedure Rules in Part 4 of the Constitution requires that:

"At the Annual Meeting, the Council will appoint at least one Overview and Scrutiny Committee, a Standards Committee and such other Committees as the Council considers appropriate to deal with matters, which are neither reserved to the Council, nor are Executive functions."

4.2 Section 15 of the Local Government and Housing Act requires that the allocation of places on non-executive Committees of the Council be allocated on the following criteria:

4.3 Section 15 of the Local Government and Housing Act requires that the allocation of places on non-executive Committees of the Council be allocated on the following criteria:

- (a) that not all seats on a body are allocated to the same Political Group;
- (b) that the majority of seats on a body is allocated to a particular Political Group, if the number of persons belonging to that Group is the majority of the Authority's membership;
- (c) subject to paragraphs (a) and (b) above, that the number of seats on the ordinary Committees of a relevant Authority which are allocated to each Political Group bears the same proportion to the total of all the seats on the ordinary Committees of that Authority;
- (d) subject to paragraphs (a) - (c) above, that the number of seats on a body which are allocated to each Political Group bears the same proportion to the number of all seats on that body as is borne by the number of members of that Group in membership of the Authority.

4.4 Following the elections on 2 May 2019, the political composition of the Council is:

Conservative	37 members
Labour	9 members
UK Independence Party (UKIP)	4 members

4.5 There are a total of 80 seats available on the Committees appointed by the Council. The application of the calculations in paragraph 4.1 leads to an overall allocation of 59 seats to the Conservative Group, 15 seats to the Labour Group and 6 seats to the UKIP Group.

4.6 In order to meet, as closely as possible, the political balance requirements on **each committee** (as set out in Section 5(d) of the 1989 Act), as well as the proportion of the total seats on all committees (set out in Section 15c of the 1989 Act), it is proposed that places be allocated on committees as show in the table in paragraph 5.2 below.

4.7 The calculations are set out in Appendix 3.

5. Key issues and proposals

(a) Committees

5.1 It is proposed that all the Committees listed in Appendix 1 be reappointed and that no changes are made to their roles or terms of reference, which are set out in Articles 6, 7, 8, 10 and 11 in Part 2 of the Constitution. The Terms of Reference of the Senior Officer Appointments Committee not currently set out in the Articles, but its sole purpose is to make recommendations to the Council, should any vacancies occur, on the appointment of a Chief Executive, Monitoring Officer or Section 151 Officer for which a formal resolution of the full Council is required. Similarly the role of the Senior Officer's Disciplinary Committee is to be involved at the appropriate stage in the process of any disciplinary action against any of the three statutory officers referred to above.

5.2 The application of the political balance rules to these committees provides for the allocation of seats as follows:

	<u>Con</u>	<u>Lab</u>	<u>UKIP</u>
Overview and Scrutiny Committee (14)	11	2	1
Audit Committee (14)	10	3	1
Employment and Appeals Committee (10)	7	2	1
Planning Committee (14)	11	2	1
Licensing Committee (14)	10	3	1
Standards Committee (6)	4	1	1
Senior Officers Appointments Committee (4)	3	1	0
Senior Officers Disciplinary Committee (4)	3	1	0
	<u>59</u>	<u>15</u>	<u>6</u>

5.3 An updated version of Appendix 1, listing the full list of nominations submitted by each of the political groups, in accordance with the political balance rules, will be published on the website and circulated to councillors prior to the meeting.

(b) Other Panels and Groups

5.4 The statutory political balance rules relating to the allocation of places on committees do not have to be applied to panels and groups, although, the proposed allocations in this report do comply with those rules. It is proposed that the Councillor Development Group, and the Planning Policy Group be reappointed with the roles described below and with the membership set out in Appendix 2.

5.5 Councillor Development Group

The Councillor Development Group comprises a Cabinet Member and up to 12 other Councillors. Its role is to liaise with all Councillors and to work closely with the relevant officers to promote the aims and facilitate the efficient delivery of a comprehensive and effective Councillor development programme. The proposed composition of the Group is set

out in Appendix 2. An updated version listing the nominations for membership of the Group submitted by each of the political groups will be published on the Council's website and circulated to all Councillors prior to the meeting.

5.6 Planning Policy Group

The Planning Policy Group is a Member group that has worked closely with the Council's officers over a lengthy period of time to develop the various components included in the Local Plan, 2011 – 2031 which was approved by the Council on 28 February 2019. Although the Plan has now been approved, there is a need for the Group to continue, to receive information and comment on options and proposals submitted by officers, particularly on a review of parts of the Plan which is due to commence soon and the preparation of masterplans for various locations. The Group has no delegated decision making powers but can contribute to the formulation of proposals included in documents submitted to either the Cabinet or Full Council, as appropriate for decision. The Group has previously comprised the Planning and Economic Development Portfolio Holder, the Chairman and Vice-Chairman of the Planning Committee and two representatives from each geographic area of the Borough i.e. Fleetwood, Thornton, Cleveleys, Poulton-le-Fylde, Rural East and Rural West (including at least 2 opposition Members). The most recent Planning and Economic Development Portfolio Holder (Cllr Michael Vincent) has indicated that he does not think the Portfolio Holder should be a member of the Group, but should only attend when invited for a particular item.

(c) Lancashire Police and Crime Panel

5.7 The Police and Crime Panel for Lancashire is a formal Joint Committee of the 15 local authorities for the Lancashire Police Force area, established under the Police Reform and Social Responsibility Act 2011. Its composition, terms of reference and procedure rules are set out in Part 3.04 of the Council's constitution. Each Council in Lancashire is entitled to appoint one member to the Panel. Since 2015, the Neighbourhood Services and Community Safety Portfolio Holder has been appointed as Wyre's representative. The Secretary to the Panel, currently an officer at Blackburn with Darwen Council, will have to make arrangements, in consultation with the Leaders and Chief Executives of all the member authorities to ensure that the political balance requirements are met, which could possibly mean Wyre being invited to nominate a second representative.

(d) Chairmen and Vice Chairmen

5.8 As usual, a Chairman and Vice Chairman will be formally appointed at the first meeting in 2019/20 of each Committee Panel and Group. However, the nominations of the majority group are indicated in Appendix 1.

Financial and legal implications	
Finance	None arising directly from this report.
Legal	The proposals in this report are in accordance with legal requirements, as set out in paragraph 4.2 of the report.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with an x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

report author	telephone no.	email	date
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List of background papers:		
name of document	date	where available for inspection
None	-	-

List of appendices

Appendix 1: Nominations for membership Committees for 2019/20.

Appendix 2: Nominations for membership of Panels and Groups for 2019/20

Appendix 3: Political Balance Calculations 2019/20

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NOMINATIONS FOR MEMBERSHIP OF COMMITTEES 2019/20

(Membership of these Committees has to be politically balanced in accordance with the requirements of Section 15 of the Local Government and Housing Act 1989).

OVERVIEW AND SCRUTINY COMMITTEE (14)

Conservative Councillors (11)	I Amos, R Amos, Ballard, C Birch, Collinson, Cropper, E Ellison, Ibison (Ch)*, Minto, Leech, Matthew Vincent (VCh)*
Labour Councillors (2)	To be notified.
UKIP Councillors (1)	To be notified.

AUDIT COMMITTEE (14)

Conservative Councillors (10)	R Amos, Cartridge, E Ellison, Holden, Ingham (VCh)*, McKay (Ch)*, Minto, Moon, L Walmsley, Webster
Labour Councillors (3)	To be notified.
UKIP Councillors (1)	To be notified.

EMPLOYMENT AND APPEALS COMMITTEE (10)

Conservative Councillors (7)	R Amos (Ch)*, Lady D Atkins, Baxter, Collinson (VCh)*, P Ellison, Holden, Le Marinel
Labour Councillors (2)	To be notified.
UKIP Councillors (1)	To be notified.

PLANNING COMMITTEE (14)

Conservative Councillors (11)	I Amos, R Amos, Lady D Atkins, Ballard (VCh)*, Catterall, Holden, Ingham, Le Marinel, Moon (Ch)*, Orme, D Walmsley
Labour Councillors (2)*	To be notified.
UKIP Councillors (1)	To be notified.

LICENSING COMMITTEE (14)

Conservative Councillors (10)	Sir R Atkins, Baxter, C Birch, Cartridge (VCh)*, Kay, Leech, Robinson (Ch)*, S Turner, Matthew Vincent, Webster
Labour Councillors (3)	To be notified.

UKIP Councillors (1) To be notified.

STANDARDS COMMITTEE (6)

Conservative Councillors (4) Sir R Atkins, B Birch (VCh)*, Catterall (Ch)*, Orme

Labour Councillors (1)* To be notified.

UKIP Councillors (1) To be notified.

SENIOR OFFICERS APPOINTMENTS COMMITTEE (4)

Conservative Councillors (3) Bowen, Henderson, A Vincent

Labour Councillors (1) To be notified.

UKIP Councillors (0)

SENIOR OFFICERS DISCIPLINARY COMMITTEE (4)

Conservative Councillors (3) Bowen, Henderson, A Vincent

Labour Councillor (1) To be notified.

UKIP Councillors (0)

* Nominations, subject to appointment at the first meeting of the Committee.

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NOMINATIONS FOR MEMBERSHIP OF PANELS AND GROUPS 2019/20

(Section 15 of the Local Government and Housing Act 1989, relating to political balance arrangements, does not have to be applied to these Panels and Groups).

COUNCILLOR DEVELOPMENT GROUP (12) + 1 Cabinet Member

A Cabinet Member	Henderson
Conservative Councillors (9)	I Amos, C Birch, Collinson, Cropper, P Ellison, Holden, Kay, S Turner, L Walmsley
Labour Councillors (2)	To be notified.
UKIP Councillors (1)	To be notified.

PLANNING POLICY GROUP (12) + Vice-Chairman of Planning Committee

The Chairman of the Planning Committee	Moon *
Vice-Chairman of the Planning Committee	Ballard (Ch)*

Plus 12 Councillors (2 Councillors from each of the areas identified in the Local Pan, i.e. Fleetwood, Thornton, Cleveleys, Poulton, Rural East and Rural West) and including at least 2 opposition Councillors.

Conservative Councillors (9)	I Amos, Lady D Atkins, B Birch, Collinson, E Ellison, Ingham (VCh)*, S Turner, Le Marinel, D Walmsley
Labour Councillors (2)	To be notified.
UKIP Councillors (1)	To be notified.

The Planning and Economic Development Portfolio Holder to attend when invited for a particular issue.

* Nominations, subject to appointment at the first meeting of the Group/Panel.

Political Balance Calculations 2019/20

Appendix 3

Political Composition

Conservatives	37	74.00%
Labour	9	18.00%
UKIP	4	8.00%
Total Members	50	100.00%

Committee/Panel	No. of Seats	Adjustment Required to.....			Total	Final Allocations.....						
		Conservative	Labour	UKIP		Conservative	Labour	UKIP	Total			
Council	50											
Cabinet	6											
Places to which Political Balance Rules statutorily apply:												
Planning	14	10.36	2.52	1.12	14	1	-1		11	2	1	14
Licensing	14	10.36	2.52	1.12	14				10	3	1	14
O&S	14	10.36	2.52	1.12	14	1	-1		11	2	1	14
Audit	14	10.36	2.52	1.12	14				10	3	1	14
Employment and Appeals	10	7.4	1.8	0.8	10				7	2	1	10
Senior Officer Disciplinary	4	2.96	0.72	0.32	4				3	1	0	4
Senior Officer Appointments	4	2.96	0.72	0.32	4				3	1	0	4
Standards	6	4.44	1.08	0.48	6			1	4	1	1	6
Total Places to which Political Balance Rules Statutorily Apply-Rounded		57.0	17.0	5.0	79				59	15	6	80
Total Places to which Political Balance Rules Statutorily Apply-Unrounded	80	59.2	14.4	6.4	80							
									73.75%	18.75%	7.50%	
Places to which Political Balance Rules do not statutorily apply:												
Councillor Development	12	8.88	2.16	0.96	12							
Planning Policy	12	8.88	2.16	0.96	12							



Report of:	Meeting	Date
The prospective Leader of the Council (Councillor Henderson) and the Chief Executive (Garry Payne)	Annual Council	16 May 2019

Appointments to Outside Bodies

1. Purpose of report

1.1 To enable representatives to be appointed to outside bodies for the period until the next elections in May 2023.

2. Outcomes

2.1 Effective involvement and communication with various organisations which operate in the Borough and impact on the wellbeing of residents.

3. Recommendation

3.1 That nominees, to be submitted separately prior to the meeting, be appointed as the Council's representatives on the organisations listed in column A of Appendix 1 for the period until the next elections in May 2023.

4. Background

4.1 An updated list of the other bodies to which the Council is invited to make appointments is attached as Appendix 1. Current representatives are shown in column B, and the number of representatives to be appointed is shown in column C. An updated version of Appendix 1, listing the nominations received from the Party Groups will be published on the Council's website and circulated to Councillors prior to the Annual Meeting. A note setting out principles used to guide the nomination process is attached as Appendix 2.

4.2 Representatives will remain in place until the next Council elections in May 2023, unless he or she resigns, the organisation no longer requires a representative or a vacancy otherwise occurs.

5. Key issues and proposals

5.1 The following organisations are not included in the list of Council appointments, because the Council is routinely represented on them either by the Leader of the Council or another Cabinet member as part of their executive functions:

- Lancashire Leaders Group (The Leader of the Council)
- Lancashire Economic Partnership Forum ()
- Lancashire Waste Partnership ()
- The LGA Coastal Issues Special Interest Group ()
- The Blackpool, Fylde and Wyre Economic Prosperity Board (The Leader of the Council and the Chief Executive)
- The Fylde and Wyre Health and Wellbeing Partnership (the Leisure, Health and Wellbeing Portfolio Holder)

Financial and legal implications	
Finance	The costs of any approved travelling expenses payable to representatives appointed by the Council will be met from within existing budgets.
Legal	The proposed appointments comply with legal requirements.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

report author	telephone no.	email	date
Roy Saunders, Democratic Services and Scrutiny Manager	01253 887481	roy.saunders@wyre.gov.uk	08/05/2019

List of background papers:		
name of document	date	where available for inspection
None	-	-

List of appendices

Appendix 1 Nominations for appointments to outside bodies.

Appendix 2 Principles for nominating persons to be appointed to serve on outside bodies.

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Nominations for Appointments to Other Bodies

A Body/Organisation	B Previous Representatives	C No. of reps required	D Nominations Received (to be submitted separately)
1. Baines Charity (Carleton Branch)	Councillor Ingham	1	
2. Baines Charity (Hardhorn Branch)	Councillor B Birch	1	
3. Baines Charity (Poulton Branch)	Councillors C Birch, Bowen and Ms Walthew	3	
4. Baines Charity (Thornton Branch)	Councillor Ingham	1	
5. Blackpool, Wyre and Fylde Council for Voluntary Service (Board of Trustees)	Councillor A Turner	1	
6. Fielden Fleetwood Charity	Councillor M Anderton (Trustee) (Other Trustees: Mr. Lund, Mr. O'Neill, Miss E Anderton and R Newson)	1	
7. Fleetwood Neighbourhood Watch Association	Councillor Shewan	1	
8. Fylde Coast YMCA Leisure Management Partnership Group	Councillors Bowen, Kay, Smith and S Turner.	4	
9. Fylde, Lancaster and Wyre District Children's Partnership Board	Councillor Kay	1	

A Body/Organisation	B Previous Representatives	C No. of reps required	D Nominations Received
10. Forest of Bowland (AONB) Advisory Committee	Councillor Wilson	1	
11. Garstang Millennium Green Trust	Councillor Lady Atkins	1	
12. Garstang Sports and Social Club	Councillor Balmain	1	
13. Garstang Town Trust	Councillors Lady Atkins and Balmain	2	
14. Joint Lancashire Health Scrutiny Committee	Cllr Robinson (representing both Wyre and Fylde BC's)	1 (shared with Fylde BC)	
15. Lancashire County Council –Health Scrutiny Committee	Councillor Robinson	1	
16. Lancashire Network of Armed Services Champions	Terry Rogers	1	
17. Lancashire West Citizens Advice Bureaux		1	
18. Local Government Association - General Assembly - Urban Commission - Rural Commission	Councillor Henderson Councillor A Vincent Councillors Berry and a Labour representative	4	
19. N-Vision	Councillor Hodgkinson	1	

A Body/Organisation	B Previous Representatives	C No. of reps required	D Nominations Received
20. North West Design and Heritage Member Champions Network	Councillor Greenhough	1	
21. North West of England and Isle of Man Reserve Forces and Cadet Association	Terry Rogers	1	
22. North West Local Authorities, Employers' Organisation	Councillor Lynn Walmsley	1	
23. Poulton Partnership	Councillor B Birch, (Councillor Henderson also attends)	1	
24. Poulton, Thornton-Cleveleys Neighbourhood Watch Association	Councillor McKay	1	
25. Preesall and Knott End Youth and Community Association	Councillors Moon and V. Taylor	2	
26. Thornton Baines' Endowed School, Board of Trustees	Councillors Jones and Matthew Vincent and County Councillor J Shedwick.	2	
27. Volunteer Centre Blackpool, Wyre and Fylde.	Councillor Ormrod	1	
28. Wyre Borough Council/ Regenda Partnership Group	Councillors Balmain, Bowen, and Beavers	3	

Principles for nominating persons to be appointed to serve on outside bodies

1. Introduction

- 1.1** The purpose of these principles is to formulate a basis for the selection of persons (“representatives”) to serve on Outside Bodies where the Council has the right, power or duty to nominate or appoint such a person.
- 1.2** The procedure aims, in appropriate cases, to reflect the outcome of the Borough Elections in selecting representatives.
- 1.3** The principles set out below will cover most situations. However, it is not intended that they must be followed to the exclusion of alternative arrangements agreed between two or more Groups.
- 1.4** The procedure is intended to provide a means of obtaining nominations for selection. It is not intended that this procedure will replace the formal nomination or appointment of representatives by the Council. It will be for the Council to determine who shall be selected and in accordance with the Council’s normal procedures; other names may be put forward for consideration at the relevant meeting.

2. Outside Bodies Whose Activities Relate to the Whole, or Substantially the Whole, of the Borough

- 2.1** Some Bodies’ activities cover the whole of the Borough, or substantially the whole of it.
- 2.2** In the case of this category of body, if the Council nominates or appoints only one or two representatives, that representative/those representatives shall be selected on the nomination of the majority Group.
- 2.3** If the Council is to nominate more than two representatives, the representatives shall be selected on a basis which reflects the political composition of the Council as a whole.

3. Outside Bodies Whose Activities Relate to Only Part of the Borough

- 3.1** Some Bodies’ activities relate only to a specified part of the Borough.
- 3.2** In the case of these Bodies, the Council will seek to reflect, to some extent, the local situation by determining which Group will nominate representatives for selection by the Council. The approach will be to determine, in each case, the area of benefit or activity of the body and to relate that, as nearly as may be, to the electoral Wards of the Council. If the boundaries of a Body do not coincide with those of a Ward, or combination of Wards, the boundaries of that Body shall, for this purpose

only, be deemed to include the whole of any Ward which includes any part of the area of the Body.

- 3.3 In each case, having decided, on the above basis, which wards relate to a particular Body, it will be ascertained how many Councillors in each Group represent the area of the Body.
- 3.4 Where the area of the Body is represented by Councillors of only one Group, that Group shall nominate the representative(s) for selection by the Council.
- 3.5 Where the area of the Body is represented by Councillors of more than one Group, if there is **only one representative to be selected** and at least one of the Councillors for the area is a member of the majority Group, the representative shall be selected on the nomination of the majority Group.
- 3.6 Where the area of the Body is represented by Councillors of more than one Group, if there is **more than one representative to be selected** and at least one of the Councillors for the area is a member of the majority Group, at least one of the representatives shall be selected on the nomination of the majority Group. The remaining representative(s) shall be selected on a basis which reflects the relative strength of the political Groups in the area.
- 3.7 Where the area of the Body is represented by Councillors of more than one Group (but not including the majority Group) and only one representative is to be selected, the representative shall be selected on the nomination of the Group, which has the greater number of Councillors in the area. In the event of equality between Groups, the Leaders of the Groups concerned should seek to agree on a nomination.
- 3.8 Where the area of the Body is represented by Councillors of more than one Group (but not including the Majority Group) and more than one representative is to be selected, the representatives shall be selected on a basis which reflects the relative strength of the political Groups in the area.

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